

# 439 WATER SUPPLY CORPORATION

## MEMBER/OWNER/AGENT'S AUTHORIZATION TO BILL RENTER

I, the member/owner/agent identified by the signature below, hereby grant **439 Water Supply Corporation** the authority to bill the renter whose name I have affixed below for water service at the meter number and address so indicated. *Read this document carefully; it is a binding contract. By my signature below I signify my understanding of, acknowledgement of, and agreement to comply with the following policies and facts, in accordance with the tariff of 439 Water Supply Corporation:*

- 1) 439 Water Supply Corporation **does not** collect a deposit from renters. The corporation strongly recommends that member/owner/agent collect a deposit for his/her own protection.
- 2) All charges stay with the meter (not the user) and the member/owner/agent is ultimately responsible for all charges against this meter, whether incurred by the member/owner/agent or a renter. **Any charges that remain unpaid are the responsibility of the member/owner. 439 Water Supply is not responsible for notifying member or agent of renter's unpaid bills. Member or agent may call the office (254-933-2133) at any time to check on the status of renter's payments on the account.**
- 3) 439 Water Supply Corporation will continue to bill this renter monthly for this meter until such time as the member/owner/agent furnishes written instructions to discontinue billing this renter.
- 4) Members or their agents will be mailed a notice monthly if bill is not paid by the 10<sup>th</sup>. A \$5.00 charge will be added to the bill for the rental property each time a notice is required. See NOTICE TO OWNERS OF RENTAL PROPERTY SERVED BY 439 WATER SUPPLY CORPORATION. Notice will be mailed to address-of-record for owner or their agent.
- 5) 439 Water Supply Corporation does not provide interim meter readings when a renter moves in or out. Meters are read once-per-month and bills are mailed to the authorized person of record on the account at that time.\*\*

Date:\*\*

Meter #:

Physical Location:

Renter's Name:

Renter's Mailing Address:

Renter's City/State/Zip:

Renter Telephone #

Renter's Email Address:

Member/Owner/Agent's Signature:

Member/Owner/Agent's Mailing Address:

Member/Owner/Agent's City/State/Zip:

Member/Owner/Agent's Telephone #

Member/Owner/Agent's Email Address

6202 SPARTA RD.  
BELTON, TEXAS 76513

PHONE: 254-933-2133

FAX: 254-933-2509

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## **NOTICE TO OWNERS OF RENTAL PROPERTY SERVED BY 439 WATER SUPPLY CORPORATION**

The Board of Directors of 439 Water Supply Corporation established a new tariff policy, effective September 1, 2010, regarding notification-of-disconnect to owners of rental property served by 439 Water Supply Corporation.

Beginning September, 2010, a copy of the **past-due-disconnect-notice** for a rental property will be mailed to the owner of the property..

As of January 1, 2011, we will begin charging \$5.00 (to offset the cost of additional time, materials and postage needed to provide this service) each time a notice is sent. The \$5.00 charge will be added to the bill for the rental property.

Notices will be mailed to the address-of-record for the owner.. It is the responsibility of the owner to update the address-of-record for the owner whenever the address changes. 439 Water Supply is not responsible for out-of-date addresses for owners. Further, 439 Water Supply is not responsible for any failure of the United States Postal Service to deliver the notice after it is mailed.

As always, any owner concerned about the status of a renter's account can continue to call the office (254-933-2133) for information at any time.

We hope this new policy will be of benefit to our members.

## **439 WATER SUPPLY CORPORATION**

"439 Water Supply Corporation is an Equal Opportunity Provider and Employer"

If you wish to file a civil Rights Program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

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